

Multi-cultural weddings
at
Cresta Court Hotel

Self-catering brochure



Congratulations



Firstly, let us say congratulations on your forthcoming Marriage & Wedding celebration!

We understand the importance of being flexible on your Wedding Day. Therefore, we offer a package which allows you to hire our Wedding Suites and bring in your own caterers who will have access to our kitchen facilities.

No day is more memorable than your wedding day and we, at the Best Western Cresta Court will be delighted to offer you our services for your special day.

We pride ourselves on our high service standards. Please visit us to arrange a visit of the hotel and a personalised quote. We will tailor our services to your personal requirements.

Organising such a large event can be a minefield of questions and concerns.

With our experience in arranging multi-cultural wedding receptions, we are confident to guide you through these decisions, offering not just answers to your questions but plenty of ideas that will make your day memorable.

Please contact our team on: 0161 927 7272 or email: bookings@cresta-court.co.uk



Booking Procedure

Once you have decided upon a date, it is advisable to contact one of our Wedding Co-ordinators. They will be pleased to help you book the right Wedding Suite and advise you on anything you need to know about your special day.

Deposit: Once you have made the decision to hold your wedding reception at the Best Western Cresta Court Hotel, we will require a non-refundable/non-transferable deposit of £1,000.00 with your final balance required 6 weeks prior to your function.

Cancellation: In the event of a cancellation, all payments are non-refundable and cancellation charges will apply as per your signed event agreement in conjunction with our terms and conditions.

Your final details and payment are required at least 6 weeks prior to your event.

Please note: A £1,000 security bond is required to protect the Hotel against any disruption or damages that may occur during your event. This is fully refundable after the event subject to the terms and conditions within the security bond agreement – a copy of this agreement can be obtained from your Wedding Co-ordinator. This will be a charge made to a credit or debit card only.



Your day..



Self-Catering Package

All you need for your special day is included in a set price

- Function room hire
- Tables, chairs, white table linen, white paper napkins, crockery, cutlery and glassware
- Dance Floor
- Use of banquet kitchen for your caterers to re-heat and dish out the food
- Red carpet on arrival
- No additional charges for providing your own soft drinks
- Staffed Bar if required
- Prayer room – Subject to Availability
- Free Onsite Parking

Function Suite	Capacity	Off Peak Rate (Sunday to Thursday)	Peak Rate (Friday & Saturday)
Belgrave Suite	Maximum of 200 guests	£2,600	£3,500
Allen Suite	Maximum of 100	£1,400	£1,800
Trellis Suite	Maximum of 70 guests	£900	£1,200

Additional Costs and Those Little Extras

Serving Staff - We advise that you hire your external caterer's serving staff and kitchen porters, however should you require the hotel serving staff or kitchen porter there is a charge of £17.00 per person per hour.

(External staff MUST be insured by the catering company – no friends or family are permitted to serve. Minimum chargeable hours per member of hotel staff – six hours.)

Chair Covers - £2 per chair cover (white or black)

Corkage – For Wine / Prosecco £20 per bottle. For Spirits starting from £60 per bottle



External Caterer's Indemnity & Requirements

As per the requirements of Environmental Health Officers it has been highlighted to the Hotel that as part of its due diligence, the Hotel needs to ensure that it fully complies with the requirements of its insurers along with current Food Safety Regulations. As a result the Hotel requires additional information as listed below from your Caterers.

- A current copy of your Caterers public and products liability each to the minimum value of £5 million.
- A copy of the most recent Environmental Health Officers Food Hygiene inspection of your Caterers premises.
- A copy of your Caterers Food Safety Policy and HACCP Plan.
- Copies of your Caterers Health and Hygiene Certificates.
- If food is due to be transported to the Hotel your Caterer must confirm in writing what transport is intended to be used along with confirmation of how the Food Safety (Temperature Control) Regulations 1995 will be complied with.

All of the above requested information has to be received by the Hotel at least 7 days prior to your event.

The Hotel would also like to highlight to your Caterers that under no circumstances will LPG or any other form of portable gas and or fuel be allowed on its premises whether for cooking purposes or otherwise.

Furthermore, the Hotel will under no circumstances allow any cooking to be conducted other than in that area's that are designated by the Hotel as suitable under the requirements of the 1995 Food Safety Regulations.

If the above cannot be provided in full, the Hotel will at a cost to your Caterers, arrange for its own independent Consultants, to carry out an inspection of the Caterers premises.

Should an independent inspection by our Consultants be required please note that this process should be completed prior to your event. Equally, we wish to highlight that our Consultants report will be final and that if your Caterers premises have 'failed' your contract with us remains in force.

All reputable Caterers should have no problem in supplying the required information.

If you or your Caterer should have any questions, please do not hesitate to contact us. T: 0161 927 7272 or email: bookings@cresta-court.co.uk



Creating the wedding day
of your dreams

Cresta Court Hotel

ALTRINCHAM



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www.cresta-court.co.uk