



Dream Day Essentials
Wedding Package





About us

Balgeddie House Hotel, superbly set in its own landscaped gardens has always enjoyed an enviable reputation for the quality of comfort, tranquillity and ambience that you would expect from a good Country House Hotel, and has always prided itself on providing a consistent standard of service and cuisine.

The Nairn Suite is equipped with all the modern facilities necessary for guaranteeing a successful Wedding Reception.

In addition to the Nairn Suite, we have also created a magnificent Honeymoon room - The Spencer-Nairn Suite, which boasts one of the finest views in Fife. Apart from the spacious and luxurious furnishing in the bedroom itself, it also has a fabulous huge bathroom with double king size corner bath and a double king size shower all tiled in Italian marble.





The Wedding Service

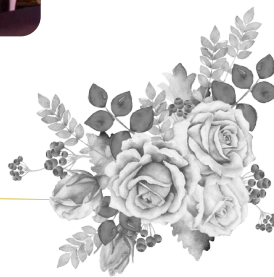
We are able to offer the opportunity to have the wedding service at The Balgeddie House Hotel, either in our Nairn suite or weather permitting on the patio area, whether a Religious or Civil Service, the charge is £350.00.

Numbers Attending

Our package is based on a minimum of 30 day guests, if your numbers are below this please speak to us about our intimate wedding options.

Weddings that take place Sunday – Thursday are offered a 10% Discount on the wedding meal.

The maximum numbers that we can accommodate are 180 on round tables or 220 using long banqueting tables.





Wedding Timetable

Once you have viewed the venue you can hold your preferred date for up to 14 days with no obligation.

After 14 days we would require a £500 non-refundable deposit to confirm your reservation.

Once we have received your deposit we will send a confirmation of date and an estimated quote.

A further £1000 non-refundable payment is due 6 months prior to your wedding.

8 weeks prior to your wedding 50% of the remaining estimated balance is due along with menu and drink choices.

14 days prior to your big day final guest numbers and payment is due, this is the final date that you can amend numbers.

We require your seating plan with all dietary requirements 10 days prior to your wedding.

At each payment date you will be invited in for a meeting to discuss your plans, if you wish an appointment outside of these dates please contact a Duty Manager to arrange a convenient date and time.





Example Order of the Day

14.00

Ceremony

14.30

Photographs

16.00

Guest invited to Nairn for Wedding Breakfast

16.30

Speeches

17.00

Meal

18.30

Retire to Main Hotel for Evening Preparation

19.30

Evening Guest Arrival

19.45/20.00

Cutting Of The Cake

1st Dance

21.00

Buffet Served





Dream Day Essentials Wedding Package

30 Day time Guests with an additional 30 Evening Guests Packages Starting From £2050
Extra Day Guests From £49

- Experienced Wedding Team
- Red Carpet Welcome
- A Three Course Dinner
- Crisp White Table Linen and Napkins
- Table Dressing and Centre Piece with Colour Co-ordinated Sash for Ceremony Table (if held at the hotel), Top Table and 3 Round Tables (extra tables can be added)
- Use of Silver Cake Base/Stands and Cake Knife
- White Chair Covers for day guests with Coloured Sash to Co-ordinate with your Wedding
- Evening Buffet
- Brewed Tea & Coffee
- Secure Storage Area for gifts

Honeymoon Suite included for the night of the wedding (subject to availability)

Further Benefits:
Special overnight accommodation rates for your guests





Wedding Menu

Menu 2

Cream of Vegetable Soup

Homemade Steak Pie with Pastry
Top

Breast of Chicken Stuffed with
Haggis and wrapped with Streaky
Bacon served with an Onion and
Whisky Sauce

White Chocolate and Raspberry
Cheesecake

Supplement £3.85pp

Package Menu

Cream of Vegetable Soup

Homemade Steak Pie with Pastry
Top

White Chocolate and Raspberry
Cheesecake

Menu 3

Red Lentil Soup

Seasonal Melon & Prawns Marie
Rose

Homemade Steak Pie with Pastry
Top

Breast of Chicken Stuffed with
Haggis and wrapped with Streaky
Bacon served with an Onion and
Whisky Sauce

Apple Pie & Vanilla Custard
Lemon Tart with Vanilla Ice Cream

Supplement £7.85pp

Buffet 2

Warm Sausage Rolls
Mini Vegetable Samosas
Tea and Coffee

Supplement £1.65pp

Package Buffet

Bacon Rolls
(1 per person)
Tea and Coffee

Add a Selection of Sandwiches to
your Buffet for £6.00 per portion

Buffet 3

Warm Sausage Rolls
Chicken Goujons
Mini Vegetable Samosas
Mini Peppered Steak Pies
Mozzarella Sticks
Tea and Coffee

Supplement £8.45pp

A Few Finishing Touches?

Say a heartfelt "Thank You" with
Bouquets from £38.00 each

Bring the added luxury of Chair
Covers for the evenings guests
£3.50 each





Terms and Conditions

Prices

The prices in this agreement are valid from 01/01/2025 to 31/12/2025 and include VAT at the current rate. For weddings booked beyond this period, pricing will be re-confirmed in advance. The hotel reserves the right to adjust prices in response to significant supplier cost increases or changes to VAT rates.

Menus

Some menu items are subject to seasonal availability. Final menu choices must be confirmed 8 weeks prior to the wedding date.

Provisional Bookings

Provisional bookings can be held for 14 days. If unconfirmed after this period, the booking will be automatically released.

Confirmation

A signed booking form, a completed Terms and Conditions agreement, and a non-refundable deposit of £500 are required to confirm your booking.

Deposits and Part Payments

An initial non-refundable deposit of £500 is required to secure the date. Additional non-refundable payments of £1000 are due 6 months before the wedding date, and 50% of estimate cost is due 8 weeks before the wedding date. The remaining balance is due 14 days prior to the wedding. If payments are not received by the due dates, the hotel reserves the right to release the booking.

Final Numbers and Account Payment

Final guest numbers must be provided 14 days prior to the wedding. A pro-forma invoice based on these numbers will be issued, and full payment must be made 14 days before the event. Any additional costs incurred during the event must be settled before departure.

Cancellation Policy

If a booking is cancelled 3 months before the wedding the hotel will retain the full balance already paid.

Damage

The client is responsible for any loss or damage to the hotel property caused by the client, guests, or external vendors.

The Hotel requires a damage deposit of £250 to secure the booking.





Terms and Conditions

Gifts and Personal Belongings

The hotel is not responsible for the loss or damage of gifts, personal belongings, or wedding items stored on the premises. Clients are advised to ensure all items are removed at the end of the event.

Food and Beverage

No external food or beverages may be brought onto the premises without prior agreement. If external alcohol is consumed, a corkage fee of £250 will be charged to the main account.

Wedding Packages

All weddings must include a welcome reception and a wedding package. If any elements are declined, a facility hire charge will apply. Ceremony room hire charges will apply for weddings held on-site.

Dietary Requirements

While the hotel will make every effort to accommodate dietary needs, it cannot guarantee that food served is allergen-free. Clients must provide details of dietary requirements in advance.

Force Majeure

The hotel shall not be liable for failure to provide services due to circumstances beyond its control, including but not limited to natural disasters, government restrictions, or emergencies.

Communication

All communication regarding bookings, changes, and payments must be in writing. The hotel's bank details will be provided for payments.

Contact Details

For any enquiries or to confirm your booking, please contact us:

Phone: 01592 742511

Email: manager@balgeddiehouse.com

By signing this agreement, you confirm your understanding and acceptance of these terms and conditions.

Date of signing:

Date of wedding:

Print Client Name:

Print Bride name:

Print Groom name:

Client Address:

