

WEDDING TERMS & CONDITIONS

We have compiled the following information to help you with planning your wedding with us. Please ask our Events Team about anything that we have not covered or you are unsure about.

CIVIL CEREMONIES

Civil ceremony pedestal floral arrangements remain the property of the hotel. You must provide your own music on CD (or MP3) for civil ceremonies and this must have been agreed with the Registrar. A religious ceremony or blessing must not take place during a civil service. The consumption of food or drink is not permitted in the ceremony room before or during the ceremony.

Guests should be advised to arrive a minimum of 15 minutes before the service commences and the Bride and Groom should arrive no later than 30 minutes beforehand. Video recording may take place during the ceremony by agreement with the Registrar, providing that the operator remains stationary and is unobtrusive. No photography is permitted during the ceremony, except by invitation of the registrar.

GENERAL CONDITIONS

For health and safety reasons, only biodegradable confetti may be used within the hotel and its grounds. Photography is not permitted on the golf course for safety reasons. Any lit candles must be secured in stable holders (ideally tea lights) and they must not be included in any decorative arrangements which may catch fire or be tipped over.

You will be held liable for the cost of any repairs or replacement of any part of the fabric, furnishings or property of Ullesthorpe Court necessary following any wilful damage caused by any person invited by you or on your behalf. We will not be held responsible for any loss or damage caused to the client's property, including wedding gifts brought into the hotel. We would therefore advise the arrangement of adequate insurance cover. The person making the booking accepts that any person causing a nuisance or trying to obtain alcohol under the age of 18 will result in the event being stopped.

At the time of publication prices include VAT at the rate of 20%. Please note that if the rate of VAT increases between the date contract is formed and the date of your wedding, we will adjust the VAT in accordance.

WEDDING INSURANCE

Ullesthorpe Court Hotel & Golf Club shall not be responsible for any loss or damage which you may suffer arising from events beyond our control or the control of its suppliers (including, without limitation: fire, failure of electrical, gas or other power supplies, strikes, industrial action, terrorist activity, technical problems with transport, illness of entertainers and bad weather), nor for any curtailment, cancellation or change to any accommodation, activity or itinerary or any other consequences which arise as a result of such events. Ullesthorpe Court Hotel & Golf club recommend that you take out suitable wedding insurance.

CATERING

Buffet food will only be left on display for consumption for a maximum of 2 hours. The consumption of food or drink purchased anywhere other than Ullesthorpe Court is not permitted, with the exception of bottled products which have been authorised and for which corkage charges have been paid in advance.

For evening buffets following an earlier Wedding Breakfast, 85% of the anticipated number of guests must be catered for. For evening receptions without the full evening buffet or an earlier Wedding Breakfast, 100% of the anticipated number of guest must be catered for.

BOOKINGS & PAYMENT

Provisional bookings are held for up to 14 days, after which, the facilities will be made available for reselling. To secure bookings, a non-refundable and non-transferable deposit of £500 and a signed copy of this document is required to confirm that the client has read, understood and accepts the terms and conditions of booking. At the time of confirmation, anticipated numbers attending your reception are required. Should the final numbers fall by more than 25%, additional charges will be applied. Final numbers will be required in writing 14 days prior to your reception and will be the numbers charged for. Numbers may only be increased after this time in agreement with us and will become the chargeable amount.

Our Wedding packages are inclusive of 60 guests and will be the minimum number of guests charged for, additional guests will be charged for at the published rates for both daytime and evening. It is the policy of the hotel to cater for more than one event on the same day, therefore, changes to event timings may only be made in agreement with the hotel. Your choice of wedding package and additional items must be finalised at least 6 weeks prior to the event. Any changes after this time may result in additional charges being applied. Payment of 50% of the anticipated final bill will be required at this time. We will require your final numbers 14 days prior to the event, at which time a final invoice will be raised. Payment of this invoice must be received no later than 7 days before the date of the event.

CANCELLATIONS

All cancellations must be made in writing and payment of any cancellation charges made within 14 days of receipt of final invoice. If a confirmed booking is cancelled for any reason, cancellation charges will be applied as follows:

- **6 months or more before the date of the event**
deposit forfeited
- **3-6 months before the date of the event**
deposit forfeited + 25% of the total anticipated bill
- **1-3 months before the date of the event**
deposit forfeited + 50% of the total anticipated bill.
- **Less than 1 month prior**
deposit forfeited + 100% of the anticipated bill.

We may, at our discretion, take into account any subsequent reselling of the facilities following a cancellation and understand the difficulties which may arise for the client in the event. We would therefore recommend that the client takes out insurance to cover such a situation. Where we have booked outside companies on your behalf (e.g room decor, entertainment) we will pass on any subsequent cancellation charges should they arise.

To confirm your booking please sign and return your Terms and Conditions Form along with your 500 deposit.

Date of Wedding _____

Estimated Numbers (Day) _____ (Evening) _____

Signatures (Prospective Couple)



THE PERSONAL TOUCH

“From the beginning the hotel staff were excellent, always attentive to our needs, we didn’t have to worry about a thing.”

LAURA AND MARK

“The staff are amazing, helpful and friendly. The wedding dinner was absolutely amazing, food was first class. The setting for wedding photos is ideal with the gardens and golf course views. I really recommend this hotel to anybody looking for a wedding venue. Thank you Ullesthorpe Court for giving me and my husband the most perfect wedding day.”


NATALIE

“To sum up the whole wedding experience at Ullesthorpe Court, I can honestly say that we were made to feel as if we were the most important people who had ever visited the hotel. From reception staff, to the bar staff, to housekeeping - everyone was friendly, helpful and competent.”


LISA (TRIPADVISOR)

“The bedrooms and morning breakfast the day after were fantastic, and we were given a private room for the breakfast for ourselves and all our guests who stayed over to share more time with our friends and family.”

BEN AND JENNY HALL



“We were so impressed with our wedding at Ullesthorpe Court Hotel. We got married here on the 24th June and the staff were very helpful they couldn’t do enough to help us. The food was amazing, accommodation in the bridal suite was outstanding. I would highly recommend any bride to view Ullesthorpe.”



JADE (TRIPADVISOR)

“LOVE HAS NOTHING TO DO WITH WHAT YOU ARE EXPECTING TO GET - ONLY WITH WHAT YOU ARE EXPECTING TO GIVE - WHICH IS EVERYTHING”

KATHARINE HEPBURN

ULLESTHORPE COURT
HOTEL & GOLF CLUB

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