

# *Your Wedding, Your Day, Your Way...*

## **Frequently asked questions**

With the Build up to the big day you may have many questions that you would like answered, we have tried below to give you an idea of the most common:-

### **We have a date in mind what do we do next?**

Because we take bookings so far in advance you should contact us to check availability. We sometimes have dates available at the last minute, especially for the less traditional days such Monday to Fridays and Sundays. So it's always worth calling the hotel.

At this point we can also arrange for you to come and visit the hotel, have a look round and discuss your general requirements with a member of our events team.

### **The date we want is available, what do we do next to confirm our booking?**

Once you let us know, we will provisionally hold the date for you for up to 14 days. To confirm your booking, all you need to do is sign and return the Terms of Business, together with your deposit of £300.00

### **Can we get married on the premises?**

The hotel is fully licensed for civil wedding receptions in the Quarterdeck Suite, Greenhouse Restaurant and Ballroom.

### **When do we discuss the finer details?**

Your Wedding Consultant will arrange to meet with you at various times during the run up to the wedding day to ensure we have all the relevant details. As we say it is Your Wedding, Your Day, Your Way.....

### **When do we need to agree our final numbers for the day?**

To allow us to plan your wedding properly you will need to provide us with final guest numbers 14 days prior to the wedding.

### **When will we need to pay the final balance?**

Full payment of the balance is due 14 days before your wedding.

### **Can I bring music for day and night?**

Of course, if you are using the Ballroom for the evening, it has a built in stage, ideal for a party band. If you wanted to bring in musicians during the day E.g. Quartet, please let us know in advance and we can ensure there is sufficient space.

